

Parental Consent to Early Years Funding Entitlements

Purpose

- To apply for Early Years Funding Entitlements
- To consent to providers applying for Early Years Funding Entitlements on your behalf where applicable
- To consent to providers to check families entitlement to applicable funding

Some two year olds are entitled to 15 hours Early Years Funding if the criteria is met. Applications need to be made at www.wirral.gov.uk

All three and four year olds are eligible for a Universal Early Years Funding Entitlement (EYFE) place of 15 hours a week for 38 weeks per year (term time only) or the equivalent of 570 hours stretched over the whole year.

Some three and four year olds may also be eligible for an additional 15 hours per week funded early education place (term time or equivalent stretched). Some three and four year olds may also be able to access additional funding.

Some children and families are eligible for additional funding to enable the provider to meet their needs during their time with the provider.

Completion of this form is an agreement between you, your provider and Wirral Local Authority.

Purpose of gaining consent

Consent is required for the Early Years Providers to enter the details requested within this form on to a Wirral Local Authority online system which accesses an Eligibility Checking Service (ECS) provided by the Department of Work and Pensions. Entitlement to extended funding will be checked using ECS on a termly basis.

Further detail is provided within Section 6. Declaration

Withdrawal of consent

At any time you are able to contact your Early Years Provider/s to withdraw your details from being checked for extended hours and Early Years Pupil Premium from the Wirral Local Authority online system. The Early Years Provider will inform Wirral Local Authority of this decision.

Section 1: Personal Details

Information to be completed by all families potentially claiming 2, 3 & 4 year funding entitlement.

a. Child's details

Child's Legal Surname:		Child's Legal Forename(s):	
Name by which the child is known (if different from above):			
Date of Birth:		Male/Female:	
Address:			
Postcode:			
Ethnicity code: _ _ _ _			
Four letter reference codes below;			
REFU- Refused		WEEU- White Eastern European	
ABAN- Bangladeshi		WENG- White English	
AIND- Indian		WGRC-Greek Cypriot	
AOTH- Any other Asian Background		WGRK-Greek	
APKN- Pakistani		WIRI- White Irish	
ASRO- Sri Lankan Other		WIRT- Traveller – Irish Heritage	
BAFR- Black African		WOTH- Any other White background	
BCRB- Black Caribbean		WOWB- Other White British	
BOTH- Any other Black background		WROG- Gypsy	
CHNE- Chinese		WROM- Gypsy/Roma	
MOTH- Any other Mixed background		WROO- Other Gypsy/Roma	
MWAS-White/Asian		WROR- Roma	
MWBA-White/Black African		WSCO- White Scottish	
MWBC-White/Black Caribbean		WTUC- Turkish Cypriot	
OOTH- Any other Ethnic group		WTUK- Turkish	
WBRI- White British		WWEL- White Welsh	
WCOR-White Cornish		WWEU- White Western European	
Documentary proof of DoB Type (e.g. Birth certificate, Passport):		Document recorded by (name of staff member):	
Date document recorded (DD/MM/YYYY)			

SEND Provision			
No Special Provision	<input type="checkbox"/>	Education Health and Care Plan	<input type="checkbox"/>
SEND Support	<input type="checkbox"/>	Date of SEND Status: _____	

Section 2: Early Years Funding Entitlement for 2 year olds

- You need to complete a Two Year Funding application through www.wirral.gov.uk or phone 0151 666 3980 before this can be agreed.
- You need to agree and complete this Declaration Form with each provider your child attends to ensure that funding is paid fairly between them for a maximum of 15 hours per week.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 provider we will split the funding.

Early Years Entitlement for 2 year olds reference number	
Documentary proof of Early Years Entitlement for 2 year olds is held securely on site	Please select Yes No

Provider Name (s)	Please enter total funded entitlement hours attended per day					Total number of hours per week	Number of weeks per year (e.g. 38, 45,51)
	Mon	Tue	Wed	Thur	Fri		
A							
B							
C							
Total Daily Early Years Entitlement for 2 year olds Hours attended							

Section 3: Universal Early Years Funding Entitlement for 3& 4 year olds

Universal 15 hours only to be included. Universal hours will continue regardless of entitlement to extended hours.

- You need to agree and complete this Declaration Form with each provider your child attends to ensure that funding is paid fairly between them for a maximum of 15 hours per week.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 provider we will split the funding.

Provider Name (s)	Please enter total universal funded entitlement hours attended per day					Total number of hours per week	Number of weeks per year (e.g. 38, 45,51)
	Mon	Tue	Wed	Thur	Fri		
A							
B							
C							
Total Daily Universal Early Years entitlement for 3&4 year olds Funded Hours attended							

Section 4: Extended hours for 3 & 4 year olds

Additional details for children claiming 30 hours funded childcare.

Parent/Carer National Insurance Number		30 hours eligibility code: (E.G 50001234567)	
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a. Provider attendance details

- You need to agree and complete this Declaration Form with each provider your child attends for their early education entitlement of an additional 15 hours per week, in order to ensure that funding is paid.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 provider we will split the funding fairly between the providers.

My child is attending the following providers:

Provider Name (s)	Please enter the extended entitlement hours attended per day. DO NOT include Universal 15hrs entitlement.					Total number of hours per week	Number of weeks per year (e.g 38, 45,51)
	Mon	Tue	Wed	Thur	Fri		
A							
B							
C							
Total Daily Extended funded hours for 3&4yr olds attended							

Section 5: Additional funding

a. Early Years Pupil Premium (EYPP) Registration Form

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits. This funding will be used to enhance the quality of early years' experience by improving the teaching, learning, facilities and resources, with the aim of impacting positively on your child's progress and development. For more information please speak to your childcare provider.

If you believe that your child may qualify for the EYPP please provide the following information for the main benefit holder to enable the local authority to confirm eligibility:

Parent/Carer First Name		Parent/Carer Last Name	
Parent/Carer Date of Birth			
Parent/Carer National Insurance Number/ NASS Number		Parent/Carer signature	

b. Disability Access Fund (DAF) Declaration

Three and four year old children who are in receipt of child Disability Living Allowance and are receiving the universal funded entitlement are eligible for the Disability Access Fund (DAF). DAF is paid to the child's Early Years Provider at a fixed annual rate of £615 per eligible child.

Is your child eligible and in receipt of Disability Living Allowance (DLA)?

- YES
 NO

If your child is splitting their universal funding entitlement across two or more providers please nominate the main provider where the local authority should pay the DAF:

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Section 6: Declaration

I (name)

Of (address)

Confirm that I am the parent/legal guardian of the named child and reside within the same household. I confirm all information provided above is accurate and true.

I understand the criteria in order for my child to be eligible for universal Early Years Funding Entitlement and if applicable extended funded hours, Early Years Pupil Premium and Disability Access Funding.

I understand and agree to the conditions set out in this document and I authorise
(Name of Provider/s)

..... to claim Universal and/or Early Years Extended Entitlement funding, as agreed above, on behalf of my child.

In addition, I also agree that the information I have provided can be shared with the local authority, Department for Education and other partner services e.g. health, council services, who will access information from other government departments to confirm my child's eligibility and enable this provider to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child. I also agree that any entitlement or change in entitlement status will be shared by the local authority with the providers that the child attends.

I understand the information provided will be used for rechecking, monitoring and evaluation purposes, and will be stored and processed in accordance with the Data Protection Act 1998.

This information will be used as an application for free school meals and as registration for pupil premium when my child starts in reception class.

This information is confidential and should be kept by the provider in a secure location.

Parent/Carer/Guardian with legal responsibility		Childcare Provider	
Signed		Signed	
Print name		Print name	
Date		Date	

Guidance

Early Years Entitlement 2017-2018

Two year funding and Universal funding for 3 & 4 year olds can be used over three claim periods. For each period there are a maximum number of universal funded hours available.

Claim period	Summer 2017	Autumn 2017	Spring 2018
Max. hours for 2, 3&4 year universal funding	195 hours	210 hours	165 hours

1. Hours may be claimed by a maximum of 2 sites per day (physical sites), including Local Authority Class or school.
2. Funding can be claimed between 6am and 8pm, with a maximum of 10 hours in one day.
3. This agreement covers your child's Early Years Funding Entitlement for 2 year olds, Universal funding entitlement, Extended Funding and any additional funding. Additional time and services provided by the Early Years Provider is a separate agreement with them.
4. Deposits may be requested but will be returned within a reasonable time scale.
5. Your entitlement is in hours only. Hours above your entitlement will be charged as per your agreement with the Early Years Provider.
6. It is your responsibility to complete this form with accurate information and proof of age, preferably a birth certificate, promptly to allow the provider to receive funding for your child.