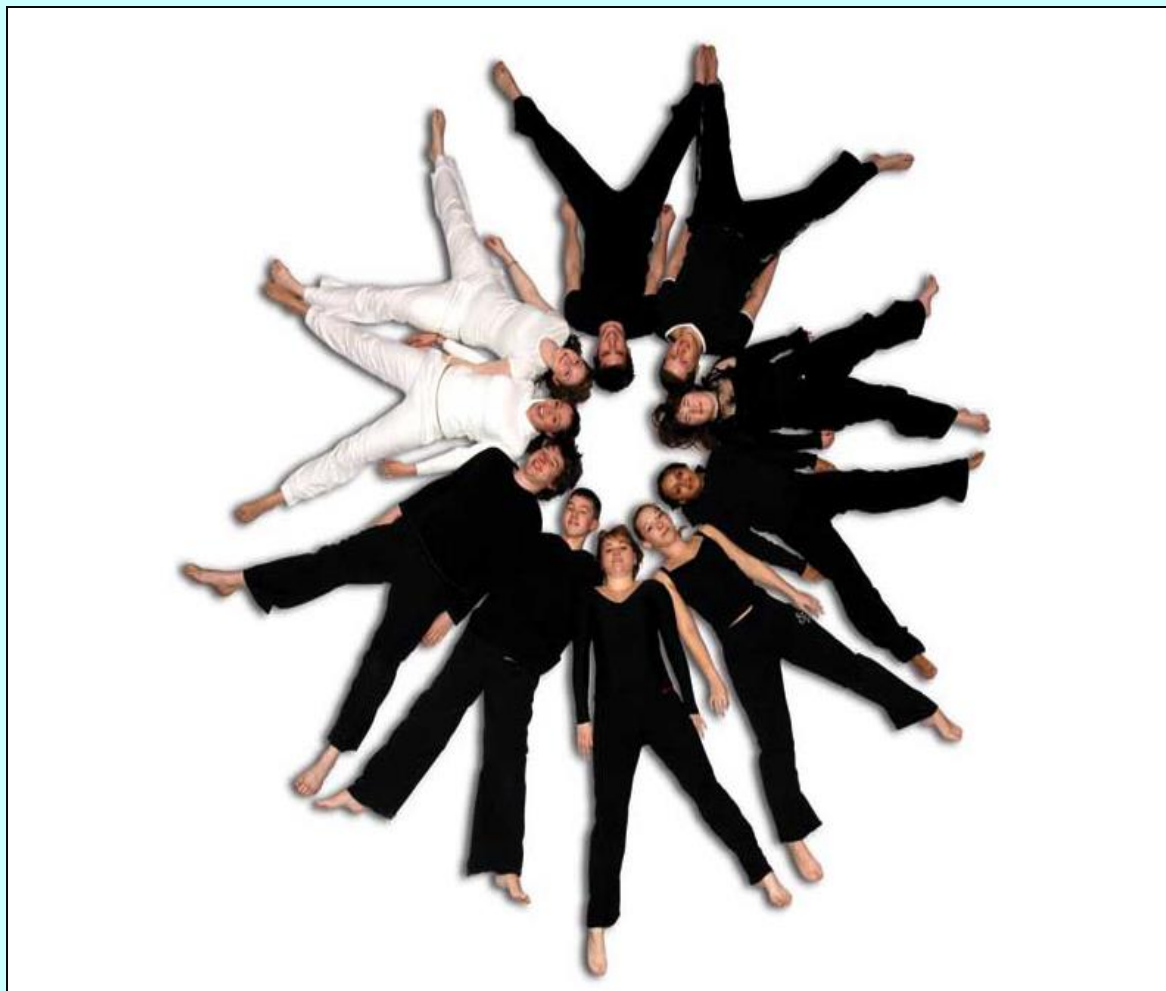


# Working Together for Wirral's Children

## **PRIMARY SCHOOLS ADMISSION ARRANGEMENTS FOR SEPTEMBER 2023**



**Children & Young People's Department**

# TIMETABLE

SEPTEMBER

Online application system goes live  
Preference forms and booklets available

15<sup>th</sup> January 2023

**Deadline** for preference forms and online applications

Please send paper forms **directly to the Council**, not via a school. You will get a postcard acknowledging receipt within 15 days.

24<sup>th</sup> March 2023

Councils share data on offers

17<sup>th</sup> April 2023

Offer emails sent (online applicants) or letters posted out (paper form applicants)

# Finding out when to apply

- **Nursery Providers, playgroups and primary schools will hand out leaflets**
- **Libraries, clinics, supermarkets, post offices and so on have posters and leaflets**
- **You can apply online at [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions)**

**The online system works with phones and tablets as well as computers and laptops**

- **If you don't have internet access, call 0151 606 2000 Monday to Friday in office hours to have one posted to you**

# Who needs to apply?

- Parents of all children born between **1<sup>st</sup> September 2018** and **31<sup>st</sup> August 2019** must apply for a place in Foundation 2 in 2023 before 15<sup>th</sup> January 2023.
- If you have **older children** at the primary school, you must still fill in an application.
- If you are attending a **school nursery**, you must still fill in an application. Bear in mind that attending a school nursery does not guarantee a place in that school if there are more parents whose applications are ranked higher than yours.
- We always recommend putting your **zone school** down as one of your three preferences.

# WHAT ARE THE ADMISSION CRITERIA?

The general admission criteria for primary schools (some are slightly different\*) are:

- **Children in care or previously in care; then**
- **In Zone children with siblings at the school**
- **In Zone children in order of distance; then**
- **Out of Zone children with siblings at the school**
- **Out of Zone children in order of distance; then**
- **Late applications in same order (only if places are still available)**

\*There is a booklet with all the school admission policies available on-line at [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions) or on request from 0151 606 2000

# Important to apply on-time

- Your online or paper application must be received by the LA by **15<sup>th</sup> January 2023** to be considered as on-time.
- Applications received after 15<sup>th</sup> January are LATE and are considered only after all the on-time applications have been dealt with.
- To have the best possible chance of getting a place at one of the schools you have requested, you must apply on-time.
- Many appeals are made by parents who applied late. Please apply on-time!

# **ORDER OF PREFERENCES**

**Primary schools are not sent the actual preference forms.**

**They are sent information about the children who have given their school as a preference:**

**Name, address, date of birth, current school, siblings and baptism information (if relevant)**

**Schools are not told in what order their school has been put down as a preference by the parent.**

**The official offer of a place can ONLY come from the Council.**

# CO-ORDINATION

If you live in Wirral but want a school place in another Council area (local authority) you must apply on the Wirral online system or preference form.

Parents who don't live in Wirral, but want to apply for a Wirral school, must apply on the online system or form issued by their home local authority.

**There will be a single offer of a primary school place.**

Parents will be informed of their outcome of their applications by their home local authority, not by the local authority where the school is located.



## **Allocation Day – 17<sup>th</sup> April 2023**

- ❑ On-line applicants will be sent an email on this day**
- ❑ For paper applications, the offer letter will be sent by 2<sup>nd</sup> class post on this day**
- ❑ The offer will be the highest preference that can be allocated**
- ❑ Each Council sends an offer to their own residents on behalf of the Council or admission authority that can offer a place**
- ❑ Parents can appeal for a different school**

# APPLYING ONLINE

- ❑ Go to [www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions)

## Why apply on-line?

- ❑ It is quick and easy
- ❑ You can apply from home 24 hours a day, 7 days a week
- ❑ There is no risk your application will be lost in the post
- ❑ You will receive an email confirming receipt that your application has been submitted and received
- ❑ The system is secure and has a series of security features that will prevent others from seeing your information
- ❑ You will receive your child's allocated place by e-mail on offer day

# For more information

- Go online to

**[www.wirral.gov.uk/schooladmissions](http://www.wirral.gov.uk/schooladmissions)**